



Local Education Agency (LEA) Plan Form for Highly Qualified Teachers 2013-2014 School Year

SECTION 1. District information

| | | |
|--|----------------------------|---------------|
| School District | LEA # | Date |
| Contact person completing form (print or type) | Phone # | Email address |
| Superintendent Name (print or type) | Superintendent's Signature | |

SECTION 2. Describe the district's procedures or actions for recruiting, hiring and retaining Highly Qualified Teachers. Text limit = 800 characters (spaces included)

SECTION 3. Describe the issues or conditions that prevented filling *all* core academic classes for 2013-2014 with Highly Qualified Teachers, if applicable. (NA: if District is 100% HQT) Text limit = 800 characters (spaces included)

SECTION 4. List the teachers of core academic classes who are NOT highly qualified for the classes being taught. Attach an Individual Teacher Plan for Becoming HQT for each teacher who is NOT HQT for classes being taught.

(Copy page as needed.)

[illegible]

A completed form for each District is to be mailed, faxed or scanned and emailed to be received by Dec. 6, 2013, to: Dr. Frank Servedio. ADE Office of HR/Licensure, 4 Capitol Mall, Suite 305-A, Little Rock, AR 72201. Phone: 501-682-4589. Fax: 501-682-1193. Email: frank.servedio@arkansas.gov